

# 2011 ABC Central Pennsylvania Excellence in Construction Awards

## Project Entry Requirements and Forms

Associated Builders and Contractors invites your company to enter its best projects in the 2011 ABC Central Pennsylvania Excellence in Construction Awards competition.

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Central Pennsylvania  
Chapter

## Program Overview

Your company has the opportunity to compete for honors in the construction industry's premier annual awards program—the ABC Central Pennsylvania Excellence in Construction Awards competition. Use this application and its forms to enter your company's best project(s).

The ABC Central Pennsylvania Excellence in Construction Awards competition will recognize and publicize the outstanding projects built by ABC contractors in the Central PA Chapter area. Award winners will receive award(s), and the opportunity to participate in the ABC National Awards Competition. All participants will receive recognition within the Chapter and in various publications throughout the Chapter area.

Submitted projects will be grouped by project category and project size allowing for participation by contractors of all trades and sizes. Independent, non-contractor judges will visit the projects, evaluate, and rate them based upon pre-defined construction quality related criteria. This rating, in combination with entry form conformance will form the final score upon which the winners are determined.

## Entry Requirements

Each entry must follow the entry requirements outlined in this award application. Questions regarding eligibility should be directed to the ABC chapter office at (814) 353-1999 or [angela@abccentralpa.org](mailto:angela@abccentralpa.org).

### Entry Fee

An entry fee of \$200 for specialty construction projects and \$300 for general construction projects will be required for each project at the time of submittal. Please make checks payable to ABC Central PA Chapter.

### Project Completion Requirement

The project(s) entered must be completed between March 2010 and September 2011. Projects entered in last year's contest are not eligible.

### Entry Deadlines

Entries must be received at the Central PA Chapter office no later than August 1, 2011.

### Mailing Address

ABC – Central PA Chapter  
Attn: Angela Long  
P.O. Box 565  
Milesburg, PA 16853

### Rules of Entry

1. Entries must be from a current member of the ABC Central Pennsylvania Chapter.
2. Projects submitted must be located in the Central Pennsylvania Chapter area.
3. There is no limit to the number of entries in any category and members may enter more than one category.
4. All accepted entries become the property of the ABC Central Pennsylvania Chapter and may be used for publication or for any purpose of the Association.
5. Project entries may be disqualified if the entry forms are not filled out completely. The Awards Task Force reserves the right to re-categorize and/or disqualify an entry for cause with proper notification to the contractor. If there is only one project in a given category the project may be placed in another category.

### Important Dates to Remember :

Deadline for Entries: **August 1, 2011**  
Project Judging Day: **September 9, 2011**  
Awards Banquet: **November 4, 2011**

# Award Categories

Projects may be entered under any of the following General Construction or Specialty Construction categories:

## GENERAL CONSTRUCTION

- |                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• <b>Commercial</b><br/>Office buildings, hotels, motels, banks, retail facilities, and interiors.</li><li>• <b>Industrial</b><br/>Manufacturing plants and facilities.</li><li>• <b>Infrastructure: Heavy</b><br/>Streets, highways, parks, dams, and bridges.</li><li>• <b>Institutional</b><br/>Private schools, hospitals, correctional facilities, nursing homes, and churches.</li></ul> | <ul style="list-style-type: none"><li>• <b>Public Construction</b><br/>Schools, state or municipal buildings.</li><li>• <b>Public Works / Environmental</b><br/>Water/sewerage treatment plants, and pumping stations.</li><li>• <b>Pre-Engineered Building</b><br/>Institutional, shopping centers, banks, and manufacturing plants.</li><li>• <b>Residential</b><br/>Single or multi-family units.</li><li>• <b>Restoration / Renovation</b><br/>Renovations of existing buildings, and historical renovations.</li></ul> | <ul style="list-style-type: none"><li>• <b>Other Construction</b><br/>Construction not specifically referred to in the above categories. Projects include theme parks, zoos, skate parks, water parks and other unique types of projects.</li></ul> |
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## SPECIALTY CONSTRUCTION

- |                                                                                                                                                                                                          |                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"><li>• <b>Electrical</b><br/>All projects.</li><li>• <b>Mechanical</b><br/>All projects.</li><li>• <b>Exteriors</b><br/>Masonry, roofing, building envelopes.</li></ul> | <ul style="list-style-type: none"><li>• <b>Interiors</b><br/>Drywall, tile, ceilings, flooring and wall covering.</li><li>• <b>Sitework / Landscaping</b><br/>Landscaping interior/exterior, paving, parking lots.</li></ul> | <ul style="list-style-type: none"><li>• <b>Other Specialty Construction</b><br/>Construction not specifically referred to in the above categories. Projects include building-sized artwork, fountain features, artistic scaffolding and other unique types of projects.</li></ul> |
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### Notice:

The Awards Task Force will subdivide projects into appropriate project cost divisions (i.e. Under \$2 million, \$2-5 million, etc.) where appropriate. The categories will be determined based on the number and size of projects entered.

### AWARDS

Awards and appropriate publicity will be given in each category. Certificates of Merit will be awarded to all contractors and suppliers involved in the winning projects. It is the responsibility of the contractor to notify the ABC office of all contractors and suppliers involved in the projects.

# Judging Criteria / Required Materials

Please read each section carefully.

The panel of judges will represent a cross section of construction industry experts, including owners, architects, engineers and other construction industry leaders. The competition is comparative, using a point system to assist in the comparisons. Judging will be based upon entry form conformance and a visit to the project site. Project site criteria includes workmanship, attention to detail, innovation, overall quality and owner/customer satisfaction.

## **Photographs (10 points)**

- Include a CD with six to ten digital photographs of the project.
- Digital photographs must be in .jpeg or .tiff format and saved at a minimum of 300 dpi resolution.
- To obtain maximum points provide “in progress” photos for new construction or “before and after” photos for restoration and renovation projects.

## **Project Narrative (30 points)**

- Up to two pages.
- Provide a detailed description of the project including the following information: type of construction, size of the project, contract value, length of project and percentage of labor that is self-performed.
- Indicate any special obstacles you overcame in completing the project and describe any difficulties or extenuating circumstances encountered in completing the project.

## **Project Description for Banquet (10 points)**

- Provide one paragraph (up to 50 words) on a separate sheet of paper describing what makes this project special. This description will be incorporated in the awards banquet program.

## **Project Safety (30 points)**

- Complete the Project Safety form in this application.
- No project with a safety-related fatality, regardless of contractor or trade, is eligible to receive consideration for an Excellence in Construction Award.

## **Contractor/Supplier List (8 points)**

- Provide a list of all contractors and material suppliers on each project including each company's name, phone number, fax number and contact person with a brief description of type of work performed (i.e. drywall, concrete, masonry, lumber supplier, etc.)

## **Maps/Directions (5 points)**

- Please submit a map and/or directions that are easy to understand, as this is very important for the escort that will be chauffeuring the judges to your project site.

## **References (5 points)**

- Include letters of recommendation from the Owner, Designer, and other entities associated with the project.
- To obtain maximum points, general contractors should submit at least a letter from the owner or architect. Specialty contractors should submit at least a letter from the construction manager or general contractor.

## **Supplemental Materials (2 points)**

- Up to 5 pages.
- Provide any miscellaneous supporting materials such as diagrams and other graphics, media coverage, other awards and promotion.
- Please do not submit oversized documents.

# Project Information Form

Provide the requested information exactly as it should appear in award-related materials and on the award. Each project submitted requires a completely separate entry form. If you have any questions regarding this application, please call the ABC chapter office at (814) 353-1999 or email [angela@abccentralpa.org](mailto:angela@abccentralpa.org).

## CONTRACTOR INFORMATION

Name of Contractor ▼

Company Principal and Title ▼

Mailing Address ▼

City ▼

State ▼

Zip ▼

Street Address ▼

City ▼

State ▼

Zip ▼

Phone ▼

Fax ▼

## PRIMARY CONTACT INFORMATION

Contact Name ▼

Title ▼

Phone ▼

Fax ▼

Email ▼

## PROJECT INFORMATION

Name of Project ▼

Project Location (city/state) ▼

Contract Amount ▼

Square Footage ▼

Entry Category (see list) ▼





Name of Primary Architect / Engineer (firm name) ▼

Name of Client / Owner (firm name) ▼

Starting Date of Construction ▼

Completion Date of Construction ▼

# Project Safety Form

- Did this project have a safety-related fatality?  Yes  No  
If yes, DO NOT submit your entry for this competition.
- If your company is a Safety Training Evaluation Process (STEP) program award recipient, include a copy of your *participation, bronze, silver, gold, platinum or diamond-level* certificate for the CURRENT year.   
For more information about STEP or how to participate in the program, visit [www.abc.org/step](http://www.abc.org/step).
- Does your company have a written Safety and Health Policy that specifically addresses the hazards of your work on this project AND were your employees trained on this policy before they began the project?  Yes  No  
If yes, provide a copy of the policy's Table of Contents. 
- Were documented toolbox safety meetings held with employees on this project?  Yes  No  
Frequency of meetings:  Weekly  Monthly  
Please provide a list of your toolbox topics and dates conducted for the duration of this project. 
- Extent of safety training your site supervisor received before being assigned to this project:  
 OSHA 30-Hour  OSHA 10-Hour  At least 4 hrs of documented safety training  None  
Please provide documentation of this training (copy of OSHA card, training documentation, etc.) 
- Did your company have a Substance Abuse Program, complete with written policy and drug/alcohol screening, in place throughout the duration of this project?  Yes  No  
Did you use any subcontractors on this project?  Yes  No  
If so, were they subject to your Substance Abuse Program and its testing provisions?  Yes  No
- Indicate number of OSHA inspections you encountered on this project: \_\_\_\_\_  
\*Indicate number of "Serious" citations issued: \_\_\_\_\_  
\*Indicate number of "Repeat" citations issued: \_\_\_\_\_  
\*Indicate number of "Willful" citations issued: \_\_\_\_\_  
(\*issued as final order after conference, contest, litigation, etc.)
- Please provide the following OSHA Injury Rate Data for this project:  
(use your OSHA 300A to tally this information.)  
Total number of cases with days away from work (line H on OSHA 300A): \_\_\_\_\_  
Total number of cases with job transfer/restriction (line I on OSHA 300A): \_\_\_\_\_  
Total number of other recordable cases (line J on OSHA 300A): \_\_\_\_\_  
Total hours worked by all employees on this project: \_\_\_\_\_
- Were there any innovative and unique programs, trainings or practices that you integrated into this project for the sole purpose of injury and/or loss prevention?  Yes  No  
If yes, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- Provide information about the person responsible for safety on this project and who can attest to the information provided in this section:  
Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Signature: \_\_\_\_\_

# Project Entry Qualifications, Rights & Agreement

## Property

All entries become the property of Associated Builders and Contractors (ABC). ABC will retain the applicant's entry binder as long as it is needed to fulfill program requirements. Entry forms will be returned to the applicant prior to national competition deadlines by request only.

## Entry Category Reassignment

ABC reserves the right to change an entry's original category if it determines that a project's opportunity to win will be enhanced by the change to the new category.

## Photographs

Photographs submitted with the application become the property of ABC. Applicant must obtain the rights from the photographer to reprint the photographs without limitations. Photographers normally maintain the copyright of photos; therefore, the applicant should confirm it has permission to copy and send photos to ABC for use without limitations. Any liability for copyright violation shall be borne solely by the applicant.

## Grant of Rights

The applicant hereby grants to ABC the following non-exclusive rights: the right to reproduce, distribute and sell copies of the work throughout the year as part of the course materials described above, including the right to reprint the work, or any part thereof, whenever necessary and to license the use of the work, or any part thereof, in any medium or form of communication; and the right to use the applicant's name, photographs and biography, in connection with the work. The applicant reserves all rights not specifically granted herein.

## Safety Provision

No project with a safety-related fatality is eligible to receive consideration for an award.

## Warranty

The applicant warrants that the work is original and that its publication will not infringe on the rights of others.

## Notification & News Releases

ABC Central Pennsylvania Excellence in Construction Award winners will be notified on the day of judging through a phone call, or by mail. News releases will be held until after the actual awards ceremony takes place in October 2010. ABC will provide winners with a news release within two weeks of the ceremony. Until that time the winners' information is embargoed.

## Applicant Agreement

Enclosed are the project entry forms that were prepared in accordance with the requirements indicated in this application.

I hereby give permission to Associated Builders and Contractors (ABC) to use the photographs and any information submitted to the ABC Central Pennsylvania Excellence in Construction Awards competition in ABC awards materials, including presentations and printed matter, as well as promotional materials and news releases.

Print Name ▼

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Title ▼

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Signature ▼

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Date ▼

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Email Address ▼

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Phone ▼

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Fax ▼

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